

City of South Pasadena
DESIGN REVIEW BOARD

**Amedee O. "Dick" Richards, Jr. City Council Chambers
(Mayor's Conference Room), 1424 Mission Street**

Tuesday, March 20, 2012 7:00 p.m.

Susan Masterman (Vice Chair), James Bentske, Amy Nettleton, Lawrence Abelson, and Conrado Lopez
Mark Vizcarra, Staff Liaison

NON-AGENDA ITEMS

REVIEW TYPE

1. Time reserved for those in the audience who wish to address the Design Review Board. The audience should be aware that the Design Review Board may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

Note: Public input will also be taken during all agenda items.

CONTINUED ITEMS

REVIEW TYPE

2. None

NEW ITEMS

3. **Address: 2065 Empress Ave**
Project Number: 1529 – DRX
Applicant: Leonor and Miguel Nila, Owners
Project Information:

A proposal for a new 488 sq. ft. single story addition to an existing 1,392 sq. ft. single story house on a 6,560 sq. ft. lot. The addition will be located at the rear of the property. The addition consists of expanding the existing kitchen, and construction a new family room, master bathroom with walk-in closet, a half bathroom, and a laundry room. All proposed exterior materials for the addition, will match the existing stucco exterior, vinyl windows, and composition roofing. to match the existing and the proposed windows will be vinyl. The roofing materials will consist of composition shingles to match the existing.

First Reviewed: 3/20/12
Expires on: 5/20/12
Past Reviews: None
Other Reviews: None

4. **Address: 1832 Monterey Rd**
Project Number: 1541 – DRX
Applicant: Steven Dahl, Architect
Project Information:

A proposal to construct a 578 square foot two story addition to the rear of an existing 2,778 square foot two story house. The scope of work also consists of demolishing and rebuilding a portion of the house along the south side. Proposed exterior materials include wood siding to match that of the garage, asphalt shingle roofing, and fiberglass clad windows with simulated divided lites.

First Reviewed: 3/20/12
Expires on: 5/20/12
Past Reviews: None
Other Reviews: None

5. **Address: 452 Fair Oaks Ave**
Project Number: 1540 – DRX
Applicant: Richard Benson
Project Information:

A proposal to replace an existing 67 square foot sign for Orchard Supply Hardware (OSH) with a 122 square foot sign that reads “Orchard Supply Hardware.” The new sign will have a different color scheme with white lettering and a dark emerald green backing. Only the lettering will be illuminated. Materials of the new sign consist of aluminum, for the back panel and acrylic for the lettering.

First Reviewed: 3/20/12
 Expires on: 5/20/12
 Past Reviews: None
 Other Reviews: None

DISCUSSION ITEMS	REVIEW TYPE
6. Election of Officers Nomination and election of new Board officers.	Nominate and Elect Officers
7. Staff Comments	Comment
6. Board Member Comments	Comment
APPROVAL OF MINUTES	RECOMMENDED ACTION
7. Minutes of the regular meeting of January 3, 2012	Approve
8. Minutes of the regular meeting of January 17, 2012	Approve
ADJOURNMENT	RECOMMENDED ACTION
9. Adjourn to the next regular meeting on April 3, 2012 at 7:00 pm	Adjourn

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

NOTICE

General: Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Design Review Board. The date, time, and location of the meeting are indicated on this agenda.

Contents: The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Design Review Board meeting and comment on the projects at the meeting.

Noticing: This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Design Review Board renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Design Review Board after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Design Review Board may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

Appeals: Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Design Review Board for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

Meeting: Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

State of California)
City of South Pasadena) SS
County of Los Angeles)

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning and Building Department, and that I posted this notice on the Bulletin Board in the City Hall courtyard on the date listed below:

3/16/2012
Date


Signature